



THE ANNUAL QUALITY ASSURANCE REPORT

Smt. M. J. Gajera B.Ed. Mahila College, Amreli
Shree Amreli Jilla Leuva Patel Charitable Trust, Amreli
Smt.S.H.Gajera Shaikshanik Sankul Chakkargadh Road Amreli-365601



SMT. M. J. GAJERA B. Ed. **MAHILA COLLEGE** **AMRELI**

THE ANNUAL QUALITY ASSURANCE REPORT

SUBMITTED TO
THE NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL- BANGALORE



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PART: A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year;

The following plans were chalked out by the IQAC

- (a) The up gradation of the Recruitment process by the Recruitment committee consisting of professor, the Respective subject Expert, administrative Head & Management Representative No appointment of faculty members & non teaching staff is made without the approval /recommendation of the Recruitment committee.
- (b) Frequency of feedback talking as well as constant Monitoring has been teaching as well as other activities increased & strengthened close circuit camera, constant supervision by the supervisors, Audio visual aids , along with inter com telephone system are there for the purpose.
- (C) The teaching is assessed on the basis of the outcome Of the class test/internal examination & also by the feedback taken and by visits & the on going class by other teachers.



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- (D) Regular suggestions are taken & trainings are provided to the teachers by the principal/ supervisors & by the expert to improve upon their deficiency, of any various programmes & faculty development are who organized for the fame?
- (E) For their more emphatic programmes were chalked out to involve the students in extra curricular activities like PT, Sports & games, music, library activities etc.
And the same we complemented. As a result & which our students have done extremely better in the university exam & so if also reflected in the outcome of extra curricular activities.
- (F) More & More facilities like more internet access well equipped computer labs, Seminar & prayer hall, better sanitation & other avail amenities to be provided more checked out & the same were provided to help create better environment calm, clean & conducive for learning process.
- (G) “We are committed to provide best & high quality education well competency & honesty which increase the intelligence quantity, creativity devotion & sincerely among the students this is gradually to absorb the powerful resolution in the field of



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education and to create awareness among the mass & the community by establishment, renovation & maintenance of various institutions and there by to get recognition at state, national & international level with an eye to achieve all this.



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PART-B

(1) Activities reflecting the goals and objectives of the institution;

A lot & activities were put in place reflective the goals & objectives of the institution to attain very best academic and non academic result as well as make our students develop a unique personality & be practical in life for the overall development society & the communities. Steps taken have already been given in the part 'A' in this regard.

(2) New academic programmes initiated (UG and PG);

New multiple choice questions (MCQ) as per the NCTE & Saurashtra University guideline & circular were introduced at undergraduate level in the academic year 2009-10 for all contents & also computer theories.

(3) Innovations in curricular design and transaction:

Daily test , quarterly exam, repeatedly exam, MCQ& prelim exam were introduced keep up in tune with the guideline and



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syllabus recommended approved by Saurashtra University as well as NCTE.

(4) Inter-disciplinary programmes started;

- Nil -

(5) Examination reforms implemented;

Yes, the internal test / daily test & examination reforms have been made & implemented as per the various suggestions made by the concerning personalities, supervisors, principal teachers & also other visiting, dignitaries educationist & others. Other having & guideline from Saurashtra university & NCTE well respect to syllabus, curricular, extra- curricular activities. Examination have also been implemented & observed in Toto.

(6) Candidates qualified; NET/SLET/GATE etc.

Not applicable

(7) Initiative towards faculty development programmes:

Overall here faculty development programmes were organized by inviting reputed educationist academicians subject experts & other reputed personalities from various reputed colleges,



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institutions, government departments & universities. Shri Prakash Nanda from ahmedabad (30/08/2009) , Sri jai Vasavada- educationalist & author (27/7/09), Sri Shekhar vidyarthi , D.D.O , Amreli (2009), Sri Mansukhbhai salla- lok bharti acharya - 12/12/09 & Smt. Nazneen Vidyarthi , police commissioner , new Delhi (7/9/09) participated & delivered in the FDP.

(8) Total number of seminars/workshop conducted:

Not Any

**(9) Research Projects a) Newly implemented;
b) Completed**

Not Any

(10) Patents generated if any:

Not Any

(11) New collaborative research programmes:

Not Any

(12) Research grants received from various agencies:

Not Any

(13) Details of research scholars:



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Sri Prafull Kumar pathak & sri Bharat parmar is doing their research work for **Ph.D.**

(15) Citation index of faculty members and

Impact factor:

N.A.

(15) Honors /Awards to the faculty:

N.A.

(16) Internal resources generated:

Various internal resources of various types were generated and affiliated

(17) Details of departments getting SAP, COSIST (ASSIST)/DST.FIST, etc. assistance/recognition

N.A.

(18) Community Services:

Our students did go out to the community for imparting education to the illiterate people & their offspring & the educationally & economically backward section & the society In & around Amreli district. They also took up cleanliness & sanitation task in Saurashtra region various parts of the town &



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canvassed them of the benefit of keeping them & their surroundings neat & clean & worth living.

(19) Teachers and officers newly recruited:

Appointments & new lecturer (a) Mrs. kinjal kathrotiya & Ramanuj jalpa were made during the academic year to better the teaching & learning process which may go smoothly uninterruptedly.

(20) Teaching –Non-teaching staff ratio:

Ratio & teaching – Non teaching Staff 4:1

(21) Improvements in the library services:

Brary Considerable improvements in the library services have taken place. Department wise separation and renovation as well as a lot of addition & books the system has been fully computerized journal have been made, affairs & li have become Smoother.

(22) New books/journalssubscribed and their value:

A considerable no. & books has been added about 15 journals & magazines both monthly and weekly



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(23) Courses in which student assessment of teachers is introduced and the action taken on students feedback:

Assessment & teachers has been introduced in the course & lessons of study as per the syllabus approved by NCTE. & Saurashtra University and the follow up action are taken up per according to the feedback. As counseling, motivational guidance, & suggestions were given to the teacher. Whenever it was needed. After that in a gain monitored & there after further action are initiated by the management if no improvement found.

(24) Unit cost of education:

No	Year	Cost-student
1	2007-2008	31510/65
2	2008-2009	38844/23
3	2009-2010	36264/70



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(25) Computerization of administration and the process of admissions and examination results issue of certificates:

The administration, the process & admissions, enrolments Examination results issue of certificate testimonials have not only been fully computerized but being further upgraded & expanded. (LCD & internet lab)

(26) Increase in the infrastructural facilities:

A lot of increase in overall other standard or infrastructural facilities has been in place for proper monitoring of various activities & smooth running of academic activities close circuit camera & other audio- visual aids have been provided every where whether in the class or lobby or the campus a part from deputed supervisors. Proper sanitation hygienic drinking water facilities & harmonic education friendly environment surrounded with natural beauty with green park & garden, upgraded library, other labs/ computer labs, seminar, prayer hall, Arya Samaj hall & open air theatre for big, programmes, meeting get together and entertainment have been upgradinly by provided Arrangement of seprate music dept, dept of sports & P.T, telephone Facilities, canteen & Stationary



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counters have renovated re-established. Medical health care depart, increase in the nos. & hostel improved & upgraded mess, old one renovated, have been provided , at the same time nos. of in campus well furnished lady staff residence have also considerably increased. Classes have been renovated and expanded.

(27) Technology up gradation:

A lot of technological up gradation has been made as facilities of LCDS, internet access, OHP usage and others have been made available to the students as well as teachers. We also have now well- equipped language lab supported by all the accessories and modern sophisticated instruments.

(28) Computer and internet access and training to teachers and student:

Teacher have been trained in Intel computer education, use & OHP internet operation & use of LCDS have been provided & the same, therefore has been passed on to the learning process of students by them & is being used while imparting education. They had to prepare “Action research report” with the help of computer. There is also in the curriculum a subject of computer



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education. To serve the purpose a well qualified relevant faculty has already been appointed.

(29) Financial aid to students:

Financial aid in cash Orin kinds is provided to the outstanding mention student time to time. They are also awarded of scholarships from govt. and universities or other reputed prestigious private organizations.

(30) Activities and support from the Alumni Association:

At ease once in year a get together of old students (alumni & association) as well as four times parents – teacher meet were

(31) Activities and support from the parent-Teacher Association:

Organized in their active participation resulted in the strong Moral as well inspirationally suggestive support of which we Are very much enthusiastically grateful. The Institution received a lot of suggestion & advice out of which after being



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Sorted out some of they found to be proper & justified are being implemented & brought in to practice.

(32) Health services:

We have in our campus a medical care centre where qualified Doctors & nurses have been deputed outdoor and indoor treatment facilities are also available round the clock. Round the clock facilities of our own ambulance are also made available incase of emergency. Forth well atleast twice in a year mass – through check – up camps were also organized in the campus. We also maintain the medical check- up register.

(33) Performance in sports activities

yes, student did participate the various under college & State level sports & game events and obtained outstanding performance.

(34) Incentives to outstanding sportspersons:

Out standing sports persons were awarded appreciation & certificate of merit & honours in appreciation. They also received other incentives apart from honor & felicitation.



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(35) Student achievements and awards:

We did award the rankers & the best students and outstanding performance achievers. Certificate of merit & honour and felicitation were accorded to the warming candidates or outstanding performers in different cultural, library, sports, community services, and other extra- curricular events & competitions organized & took place in the campus.

(36) Activities of the guidance and Counselling

unit:

The method master, subject experts (teacher) & others at the management level personalities often gave proper guidance & counseling to the student. The Teachers also received the same group management & other visiting personalities.

(37) Placement services provided to student:

The outstanding performers in the examination or in other competitions or the result oriented candidates were made to our own in campus institutions and also to other colleges and institutions situated in the state.



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(38) Development programmes for non-teaching staff:

Proper training & development programmes were organized by inviting reputed personalities from the administration (both govt and private) and other academic and non academic personalities from outside Campus as well as in Campus institutions they are consulted, guided and advised by their superiors and the management as well.

(39) Healthy practices of the institution:

We did under take and organized cultural literacy, sports games with social service , community service by going to the service by for more a were wise programmers .one day tour distant educational tour & picnic tour were also organized.

(40) Linkages developed with National/

International, academic / Research bodies:

N.A.

(41) Any other relevant information the institution

Wishes to add:

The college has achieved excellence in performances & results. It has established itself as one of the premier & best colleges in saurashtra region, especially in Amreli, an educationally



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backward district of Gujarat. We have well – furnished hostels with all the required facilities & civic amenities for the students coming from far off lands & remote areas. The whole campus is ISO 9001 – 2000 certified. Our is a so much good infrastructure that we have been able to win the centre of university. Exam. Saurashtra University youth festival was also held in our campus.



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PART :- C

- 1 Gujarat state all district central prominent Higher Education relation, institution network.
- 2 Every year two student (in group) District level. any type of college they go for visit.
- 3 Linkage with other institution.

From the college one Lecturer should go state Capital city prominent Institution Representative for visit.
4. University sponsored FDP, seminar Lectures give facilities for presenting this type work.
5. More and more FDP, (faculty development programme) should be taken.
- 6 Compulsory study tour held. Every year.
- 7 Each trainee prepares their research work CD themselves.
- 8 Orientation UGC sponsored programme Refresher course programme Attend facility give to Lecturers, whichever related Education Innovation and present era. And Trainees also get benefit like qualitative Education and get good Training from the Institute.
- 9 In sankul also arrange seminar for other different variety subject.

**Name & Signature of the Coordinator,
(IQAC)**

**Name & Signature of the Chairperson,
(IQAC)**